



**BOARD OF EDUCATION  
STAFFING RECOMMENDATIONS**

**Administrator Making Recommendation:** Skanson

**Department:** Clerical/Support      **Date:** 11/17/22

**Name of Candidate Recommended:**

- x *Resume Included*                                       x *Social Media Screen*  
 x *References Checked*                                       x *Valid/Appropriate Licensure*

**Position**

- a. Position being filled: Student Data Support Specialist
- b. How did the vacancy occur?  New Position  Retirement.  Resignation
- c. Who is being replaced? NA
- d. Has the position or vacancy been changed or modified?  Yes  No How?

**Salary**

Experience: Multiple Companies,

Education: Four Year Degree in Finance/Business

Proposed Salary: \$58,000  
OR

Proposed Hourly:

Extent of Employment (FTE): 1.0  
OR

Number of Hours per Week: 40+

Source of Funding:

General Fund:       Special Education:       Other:  (Identify)

**Selection Process**

Interview Team: Judy T, Tanner B., Eric Skanson.

Number of candidates interviewed 2 out of 2 applications

- a. Internal 1
- b. External 1

Key issue(s) or qualities for decision: Organized, Past Work History, Work Ethic, Collaborative, Self-Starter