



Revised: June 2026

STRIDE ACADEMY CHARTER SCHOOL

Facility Use Policy

PURPOSE AND ALLOWABLE USES

STRIDE Academy school buildings must only be used for the purpose of operating a public charter school, including, without limitation, providing the usual academic, school, administrative and related services associated with a public charter school, as well as extracurricular or ancillary programming that is, in the reasonable business judgment of STRIDE Academy, related or complementary to STRIDE Academy's operation of a public charter school.

This policy is intended to foster use of the School's facilities primarily by STRIDE Academy, with limited usage by other organizations in a manner that reimburses STRIDE Academy for the costs and expenses incurred in furnishing its facilities for use, and that protects STRIDE Academy from liability for incidents that may occur when third parties are using its facilities.

Pursuant to state and federal laws, activities sponsored by individuals, agencies, organizations or groups and conducted in STRIDE Academy, whether under contract or by any other arrangement, shall not discriminate against any person on the basis of sex, race, creed, religion, color, national origin, age, marital status, sexual orientation, economic status or disability.

USE PRIORITY

All groups or individuals wishing to use school facilities outside the school day are required to apply for such use and meet all requirements of facility usage. In all cases, no third party will be permitted to use any portion of any STRIDE Academy facility that STRIDE Academy requires for its own use for its regular classroom education, business operations, or extracurricular activities.

Group I: (a) Extra-curricular activities and events involving STRIDE Academy students which are sponsored, led, or run by STRIDE Academy staff or parents; and (b) Community services programs and activities sponsored by STRIDE Academy.

Group II: (a) Nonprofit agencies and community organizations providing programs and activities available to STRIDE Academy students, families, and staff that are **free of charge**; and (b) Community groups using school facilities for community meetings and workshops involving unpaid volunteers working without compensation.

Group III: Religious organizations intending to use STRIDE Academy facilities for religious worship services or religious enrichment or educational activities.

Group IV: (a) Any organization in Group II that charges a fee for individual participation.

STRIDE Academy acquired its facility using tax-exempt revenue bond financing (the “**Bonds**”). The Bonds contain covenants prohibiting use of the facilities by individual and for-profit businesses and organizations.

Outdoor facilities are open to the public, during non-school hours only, on a first-come, first-served basis when not occupied or needed by STRIDE Academy for its programs. Groups that use the outdoor facilities may be assessed a fee for cleanup of trash and garbage, for damage to the facilities, and any other unforeseen costs due to the use. Use of any outdoor facility may be prohibited at any time.

FACILITIES AVAILABLE FOR USE AND USAGE FEES

	Group I	Group II	Group III	Group IV
Auditorium	No Cost	\$50 per time of use	\$50 per time of use	\$50 per time of use
Cafeteria/Commons	No Cost	\$50 per time of use	\$50 per time of use	\$50 per time of use
Gym/Turf/Grass Field	No Cost	\$50 per time of use	\$50 per time of use	\$50 per time of use
Classroom	No Cost	\$50 per time of use	\$50 per time of use	\$50 per time of use
Kitchen*	No Cost	\$100 per time of use	\$100 per time of use	\$100 per time of use

No portions of the facilities other than the spaces listed above are available for non-school use. STRIDE Academy reserves the right to adapt pricing and terms for long-term use arrangements or anything other than one-time incidental use. Any organization seeking a formal partnership with STRIDE Academy, reach out to the Director of Operations to learn more about this process.

* Kitchen use is subject to licensure requirements. Applicants seeking use of the kitchen must demonstrate that they have appropriate licensure to conduct food service activities. Kitchen users must supply their own ingredients and supplies, and must clean the kitchen after use to the degree required for use by STRIDE Academy. Any violation of these obligations will result in immediate cessation of rights to kitchen use.

CANCELLATION FOR PARTNERSHIP ACADEMY USE

All third party scheduled uses may be cancelled by STRIDE Academy to accommodate unforeseen events or schedule changes for Partnership Academy functions. Upon notice of cancellation, STRIDE Academy will notify the user organization and/or person involved and attempt to make alternate facilities or arrangements if possible.

INSURANCE

The Facility Use Agreement contains requirements for insurance coverage. Upon written request of a user in Group I or Group II, STRIDE Academy may, in its sole discretion, waive the insurance requirement. No waiver will be effective unless in writing signed by an officer of STRIDE Academy.

CUSTODIAL CHARGES

Setup, Cleanup, and Custodial Overtime

The main job of STRIDE Academy's custodial team is to assure that the physical plant and grounds of schools are safe, clean and well-maintained so they are appropriate learning spaces for students. Any organization that rents STRIDE Academy space is responsible for restoring the space to its original state. In addition, the space may require additional custodial cleaning that could result in custodial overtime. The overtime costs are explained in the facility use contract and will be billed to the organization over and above the agreed to hourly rental rate.

BUILDING SUPERVISION

Security Personnel

All external groups must hire security for the space at an additional cost. STRIDE Academy provides contact information for preferred security vendors.

Rule of 25

At the discretion of STRIDE Academy, an exception to the foregoing rule may be allowed for a group of 25 or fewer people that has at least one STRIDE Academy staff member or parent in said group. In such cases the STRIDE Academy staff member or parent in the group assumes responsibility for the group, the building and for security and therefore must prearrange facility access procedures if additional school personnel will not be present. A responsible person must be identified to open the building, disarm the security system, relock, and reset the security.

REGULATIONS

- 1 When school is cancelled due to inclement weather or physical problems, all activities during the day, immediately after school, or in the evening are cancelled. Refer to the district website www.strideacademy.org for school closing announcements.
- 2 A one hour minimum is required on weekends and holidays.
- 3 Payment for use of facilities, equipment, and STRIDE Academy personnel fees is due in advance. No use will be permitted without advance payment.
- 4 Any equipment or decorations brought into a facility by a group must be approved by STRIDE Academy. Equipment and decorations should be removed directly following an activity.
- 5 Helium balloons and open flames are prohibited.
- 6 Applicants are responsible for the supervision of their activity. Adult supervisors are required to remain with the group at all times and until all participants have left the premises. Adult supervisors are responsible for the group's conduct and compliance with all rules.
- 7 Applicants must supply any special supervision required (e.g., police protection).

- 8 STRIDE Academy policies, local and state ordinances, laws, and fire codes pertaining to the use of public facilities must be observed. Copies of all school policies are available at the District office. Policies include, but are not limited to, the following:
 - a. Gambling and drinking/possession of intoxicants or dangerous, harmful, or illicit drugs on school grounds is prohibited.
 - b. School facilities are tobacco free. Smoking, vaping, or use of tobacco products is prohibited in all STRIDE Academy facilities.
 - c. Weapons and firearms in any form are not allowed on school district property except with prior authorization for instructional programs and/or law enforcement personnel.
 - d. District policy prohibits all forms of sexual harassment and violence.
 - e. If a fire alarm sounds in any area of a building, the entire building must be evacuated.
 - f. No parking in fire lanes is allowed. Access to emergency vehicles must be maintained at each facility.
- 9 The applicant is liable for personal injury and property damage.
- 10 Groups must furnish their own first aid kits.
- 11 All users must return the rooms they use to the original order. This includes moving chairs, tables, AV equipment, and putting refuse in trash receptacles, and lights turned off. Classroom supplies must not be used or disturbed. Additional custodial costs for special set-ups or clean up necessary to prepare the facility for the regular school program will be assessed.
- 12 Food and refreshments must be consumed in appropriate areas, which does not include gymnasiums, auditoriums, computer rooms, and other special use rooms.
- 13 Soft-soled shoes must be worn for athletic activities in gymnasiums.
- 14 All facility use requests must be accompanied by a \$25.00 non-refundable application fee.
- 15 All requests for facility use should be made at least three weeks in advance of the event.
- 16 Any requests for facility use not covered by this policy shall be referred to the School's Operation Director.